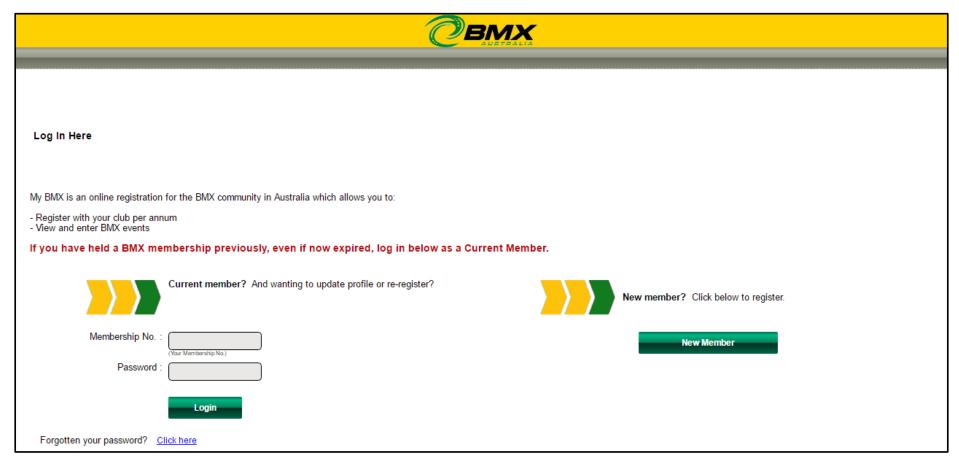
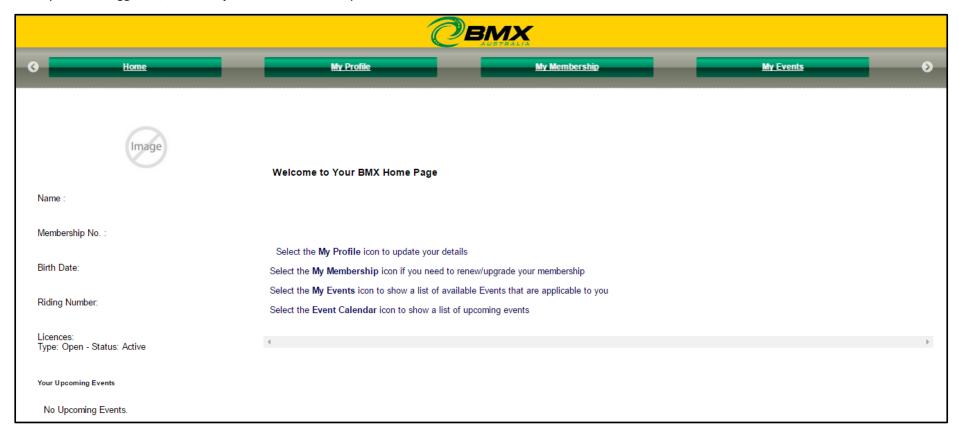
Opening the Events Portal

Enter your Membership Profile by logging in to MyBMX at https://osm-bmxau.omnisportsmanagement.com/Memberships/OSMMbr Resplogin.aspx

Enter the MyBMX Membership ID and the password for the account in the left hand fields under 'Current Member' and click 'Login'



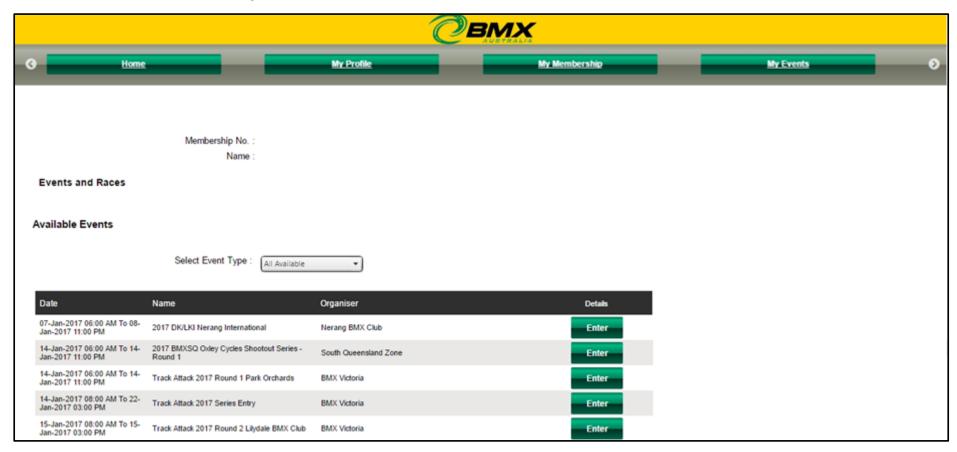
Once you have logged in, select 'My Events' from the Top Menu Bar



Entering an Event

The Events Page will show all current and available Events for the Member.

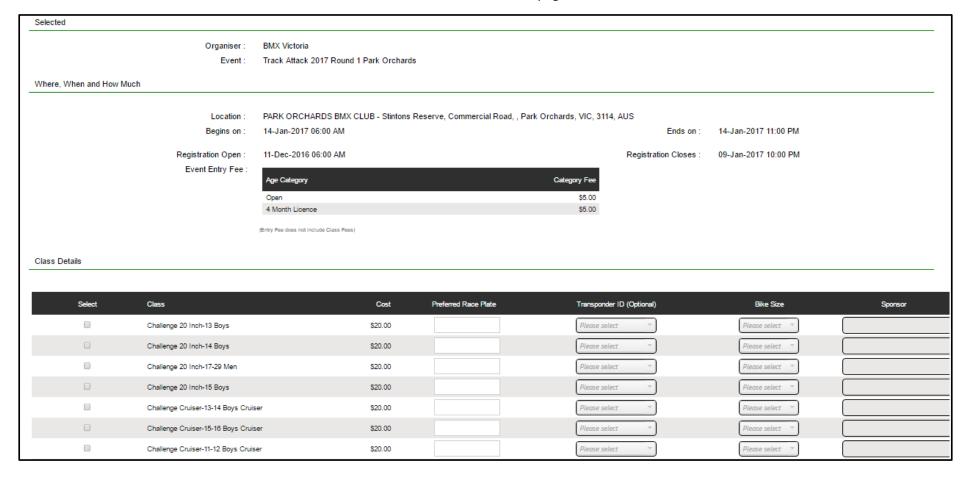
To enter an event, click **'Enter'** on the right hand side of the selected event.



Each Event will display the Event information page with a detailed list of Classes available for the member.

Select the checkbox on the left hand side for the chosen class or classes and enter the Preferred Race Plate Number, Transponder ID and bike size where applicable.

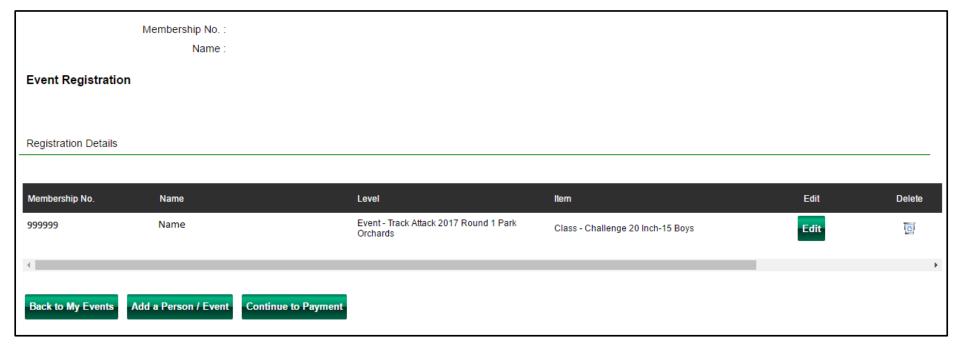
Once all classes have been selected for the Event, click 'Continue' at the bottom of the page.



The Terms, Conditions and Event Specific information will be shown in pop up boxes. The terms and conditions and Event Entry Information must be acknowledged and accepted before continuing. For juniors, a Parent or Guardian will need to acknowledge involvement of the member.

Once the Event has been entered, you will be shown the following screen summarising the Event Registration.

If only one event is being entered, click 'Continue to Payment'. To add an event for this Rider or to add another Rider, click 'Add a Person/Event'



To edit the entry for a member, click 'Edit'.

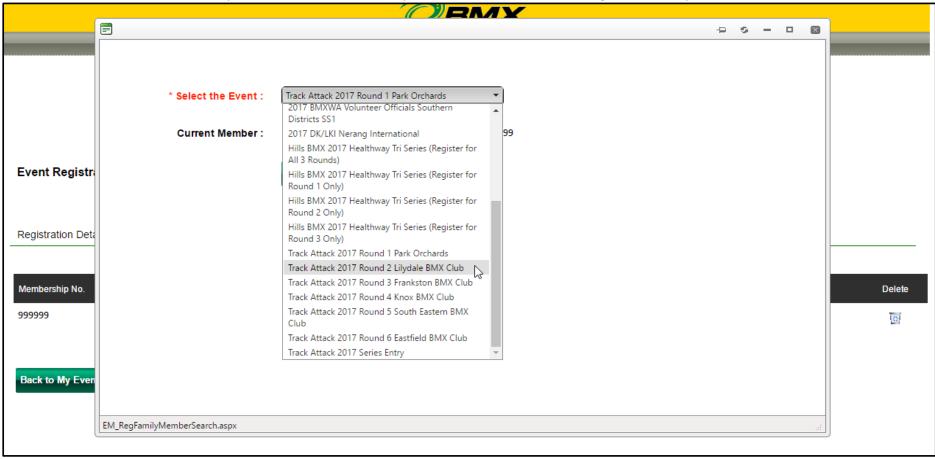
To remove a registration from an event, select the trash icon under the 'Delete' column.

To add the same member to additional events

After selecting 'Add a Person / Event', a pop up box will appear.

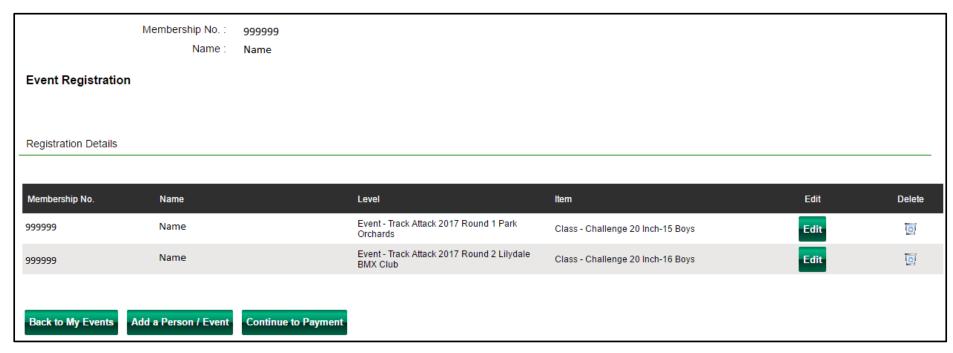
The Registration will default to the latest Registered Member.

From the drop down box, select the event you wish to add the member's registration and press 'Continue'.



Accept the Terms and Conditions as per the first event.

Once the registration is complete, you will return to the Event Regsitration Summary Screen.



To edit the entry for a member, click 'Edit'.

To remove a registration from an event, select the trash icon under the 'Delete' column.

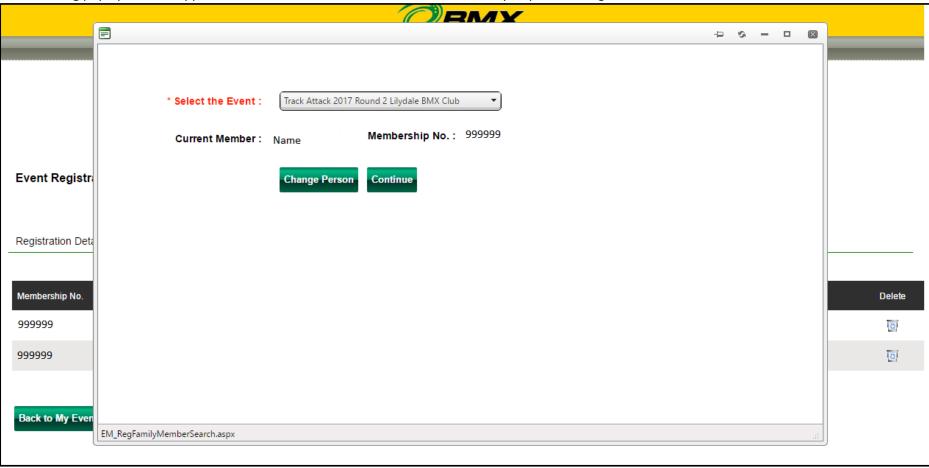
To continue adding Events for the one Rider, repeat via 'Add a Person/Event' as per above and once complete, click 'Continue to Payment'.

To add another Rider, click 'Add a Person/Event'.

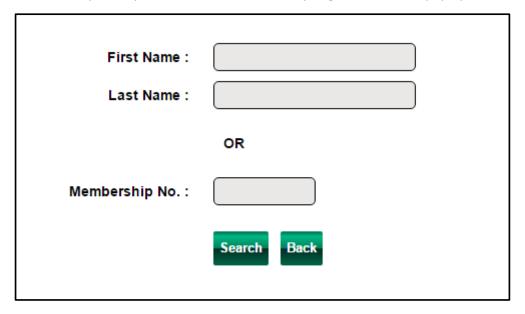
Add another Rider to an Event Registration

To add further Riders, click 'Add a Person/Event'.

The following pop up box will appear. The box will default to the latest Member Entry so press 'Change Person' to select a new member.



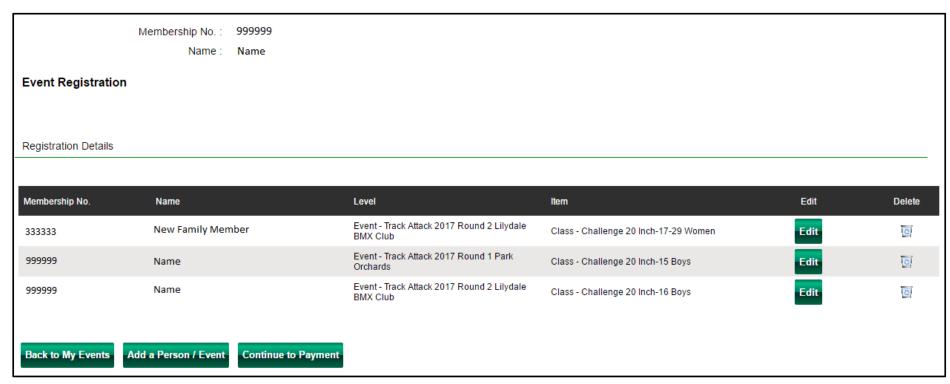
Insert the Name OR Membership Number of the person you wish to add to the Family Registration in the pop up box and click 'Search'



Select the member to add from the search results below the search box.

Accept the Terms and Conditions as per the first event.

Once the registration is complete, you will return to the Event Regsitration Summary Screen. The members will be listed seperately for their individual events.



To edit the entry for a member, click 'Edit'.

To remove a registration from an event, select the trash icon under the 'Delete' column.

To continue adding Events for the one Rider, repeat via 'Add a Person/Event' as per above and once complete, click 'Continue to Payment'. To add another Rider, click 'Add a Person/Event'.

Once all Members have been added to their applicable events, press 'Continue to Payment' to finalise the payment option and transactions.

A receipt for the Transaction will be emailed to the Email listed in the Member's Profile that was used to enter the events.